

FORM 8

[See rule 61 (1)]

[Form of letter to the Accounts Officer forwarding the pension papers of a Government servant]

No

Government of India
Ministry of
Department/Office

Dated the

To

The Pay and Accounts Officer/ Accountant-General

Subject:- Pension papers of Shri/Smt./Kumari..... for authorisation of pension.

Sir,

I am directed to forward herewith the pension papers of Shri/Smt/ Kumari.....of this Ministry/ Department/Office for further necessary action.

2. The details of Government dues which will remain outstanding on the date of retirement of the Govt. servant and which need to be recovered out of the amount of retirement gratuity are indicated below -

- | | |
|--|-----|
| (a) Balance of the house-building or conveyance advance | Rs. |
| (b) Overpayment of pay and allowances including leave salary | Rs. |
| (c) Income Tax deductible at source under the Income Tax Act, 1961 (43 of 1961) | Rs. |
| (d) Arrears of licence fee for occupation of Government accommodation | Rs. |
| (e) The amount of licence fee for the retention of Government accommodation for the permissible period beyond the date of retirement | Rs. |
| (f) amount to be withheld as per intimation of the Directorate of Estates under rule 72(5), if any | Rs. |
| (g) Any other assessed dues and the nature thereof | Rs. |