

INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAWAN: NEW DELHI

F. No. GAC-21-22/2013-CDN

Dated the 20th June, 2013

ENDORSEMENT

Department of Administrative Reforms & Public Grievances, Ministry of Personnel, Public Grievances & Pensions, Government of India, New Delhi has issued O.M. No. 11022/67/2012-AR dated 10.5.2013 regarding self - certification of documents. The above mentioned O.M. is being uploaded on the ICAR Web-Site www.icar.org.in for information and further guidance.

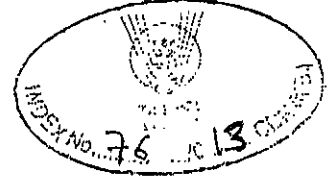
(J.N. Bhagat)
Under Secretary (GAC)

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भारतीय कृषि अनुसंधान परिषद
कृषि भवन, नई दिल्ली



फा० सं० सा. प्र.स/21-22/2013-समन्वय

दिनांक 20.6.2013

पृष्ठांकन

प्रशासनिक सुधार और लोक शिकायत विभाग, कार्मिक लोक शिकायत एवं पेंशन मंत्रालय, भारत सरकार, नई दिल्ली द्वारा ज्ञापन संख्या 11022/67/2012-AR दिनांक 10 मई, 2013 को दस्तावेजों पर स्व - प्रमाणपत्र देने के बारे में जारी किया है। यह का.जा. भा.कृ.अ.प. की वेबसाइट www.icar.org.in पर सूचना एवं अनुपालन हेतु अपलोड कर दिया गया है।

(जे. एन. भगत)

अवर सचिव (जीएसी)

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- 8 गार्ड फाइल/अतिरिक्त प्रतियां

3

सचिव (सेक्स) एवं सचिव (भा.कृ.अनु.प.) का कार्यालय
Secy (DARF) & Secy (ICAR) Office
e मी सं / Dy No. 4339 2013
दिनांक / Date 21/5/2013

No.K-11022/67/2012-AR
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Administrative Reforms & Public Grievances

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Sardar Patel Bhavan, Sansad Marg,
New Delhi-110 001. Dated the 10th May, 2013

OFFICE MEMORANDUM

Subject: Self-certification

The Second Administrative Reforms Commission in its 12th Report titled "Citizen Centric Administration - The Heart of Governance", has recommended adoption of self-certification provision for simplifying procedures.(www.darpg.gov.in)

2. Taking a cue from this some Ministries/State Governments have adopted the provision of self-certification of documents like marksheet, birth certificate etc. by the applicants/stakeholders instead of asking for an attested copy of the documents by a Gazetted Officer or filing of affidavits. Under the self attestation method, the original documents are required to be produced at the final stage.

3. You will appreciate that the above method is citizen friendly and obtaining either an attested copy or affidavit not only cost money but also involves wastage of time of the citizens and the Government officials.

It is requested to kindly review the existing requirements of attested copy or affidavit in various application forms in a phased manner and wherever possible make provision for self-certification of documents, after obtaining the approval of the competent authority.

Secy (D) 27/5
Asst Secy (D) 27/5
Asst Secy (D) 27/5

Sanjay Kothari 10/5/2013
Secretary to the Government of India
Tele: 23742133

Secretaries to the Government of India

Pl. forward copy to ICAR & CAU & Pnt up. US (Estt) - an hour (D. O. Smt) 27/5

Deptt. of Agri. Res. & Edn. (T.A.R.E.) & Secy (ICAR) Diary No. 2657/Instt. Dated 28/5/13
विव. सचिव (सेक्स) एवं सचिव (भा.कृ.अनु.प.) का कार्यालय
27/5/13

27/5/13

S.K.